



VOLUNTEER RECOMMENDATION FORM

PAT CIAMPA, VOLUNTEER COORDINATOR

CAMP WARWICK AT THE WARWICK CONFERENCE CENTER, P. O. BOX 349, WARWICK, NY 10990
845-986-1164 / Fax: 845-986-8874 / Email: warwickcc@optimum.net

TO THE APPLICANT: Please complete the information below. Type or print your information clearly. Send or give this Reference Form to the person providing reference, along with a stamped, return envelope addressed to the Camp Warwick address listed above.

Name of Applicant: _____
First Name MI Last Name

Address: _____
Street Address City State Zip

I, _____ am applying for a position as a Camp Warwick VOLUNTEER Counselor. Your frank appraisal will assist the directors in evaluating my qualifications and abilities. Thank you.

Applicant Signature Date

TO THE PERSON COMPLETING THIS REFERENCE/RECOMMENDATION:

It is the desire of the Camp Warwick directors to hire staff that are trustworthy and capable of caring for and disciplining our campers, including our specially-abled campers (children and adults). It is imperative that all volunteer staff be positive spiritual role models for our campers (ages 5-adult). Please evaluate the applicant as you have seen him/her in daily life or in church settings. Your response will become part of the applicant's confidential file. Thank you for your time and effort in filling out this questionnaire.

What is your relationship to the applicant? _____

How long have you known the applicant? _____

Source for evaluation: records memory both

How would you rate the applicant in the following areas?

Christian Witness

- excellentfaith is evident in entire life
- goodfaith is an important part of life
- averagefaith is evident
- poorfaith is sometimes part of life
- not able to judge

Emotional Stability

- excellentexceptionally stable and consistent
- goodwell balanced in most situations
- averageusually well balanced
- poormoody or emotionally inconsistent
- not able to judge

Cooperation With Others

- excellentdeeply sensitive to other's needs
- goodusually cooperative with others
- averagecooperates when convenient
- poordifficult to work with
- not able to judge

Leadership

- excellenta leader of leaders
- goodleads when called upon
- averagemore inclined to follow than lead
- poornegative influence
- not able to judge

Motivation / Initiative

- excellenthighly self-motivated
- goodeffectively motivated
- averageusually purposeful
- poorpurposeless
- not able to judge

Integrity

- excellentconsistently trustworthy
- goodgenerally honest and true
- averagemay stretch the truth
- poorquestionable
- not able to judge

Responsibility

- excellentdiligently follows through on tasks
- goodfollows through on tasks
- averageusually follows through on tasks
- pooronly follows through when required
- not able to judge

Judgment

- excellentconsistently makes wise decisions
- goodputs good thought into decisions
- averageputs a little thought into decisions
- poorhasty or indecisive (circle one)
- not able to judge

Work Ethic

- excellentgives 100%
- goodputs in a fair day's work
- averagedoes enough to get by
- poorlazy
- not able to judge

Communication

- excellentarticulate in all groups
- goodusually gets thoughts across well
- averagegets thoughts across, but hesitant
- poorhas difficulty articulating thoughts
- not able to judge

Other Traits: *Please mark some of the words that best describe this applicant.*

- | | | | | | |
|--|-------------------------------------|------------------------------------|---------------------------------------|--|-------------------------------------|
| <input type="checkbox"/> humorous | <input type="checkbox"/> friendly | <input type="checkbox"/> confident | <input type="checkbox"/> mature | <input type="checkbox"/> wise | <input type="checkbox"/> consistent |
| <input type="checkbox"/> entertaining | <input type="checkbox"/> meticulous | <input type="checkbox"/> arrogant | <input type="checkbox"/> hyperactive | <input type="checkbox"/> spontaneous | <input type="checkbox"/> analytical |
| <input type="checkbox"/> aggressive | <input type="checkbox"/> rude | <input type="checkbox"/> blunt | <input type="checkbox"/> hard to read | <input type="checkbox"/> shy | <input type="checkbox"/> determined |
| <input type="checkbox"/> negative | <input type="checkbox"/> withdrawn | <input type="checkbox"/> excitable | <input type="checkbox"/> caring | <input type="checkbox"/> noisy | <input type="checkbox"/> assertive |
| <input type="checkbox"/> contemplative | <input type="checkbox"/> perceptive | <input type="checkbox"/> helpful | <input type="checkbox"/> immature | <input type="checkbox"/> irresponsible | <input type="checkbox"/> reliable |

Moral Character: *To your knowledge, has this person . . .*

- Ever been charged with or convicted of a crime or a DUI? yes no
- Ever been subject of a charge of unethical or immoral conduct or behavior? yes no
- Ever engaged in or been the subject of a charge of sexual misconduct? yes no

If you answered "yes" to any of these questions, please provide all relevant information.

What do you consider to be this applicant's strengths? _____

What areas in the applicant's life need improvement? _____

If you had a child in grades K-12, how would you feel about this applicant being your child's mentor? _____

What is your overall evaluation of this applicant? _____

I would . . .

- | | |
|--|--|
| <input type="checkbox"/> highly recommend this applicant | <input type="checkbox"/> not recommend this applicant at all |
| <input type="checkbox"/> recommend this applicant | <input type="checkbox"/> prefer to discuss this further by phone |
| <input type="checkbox"/> recommend this applicant with reservation | <input type="checkbox"/> Please give me a call |

Reference Name (please print)

Reference Signature

Date

Title

Organization

Daytime Phone No.